

PERSON SPECIFICATION – PCV DRIVER

This document describes the skills and attributes necessary to be able to carry out the job as a PCV Driver for Stagecoach.

To be successful in your application you must have all the attributes listed in the “essential” column. Those attributes listed in the “desirable” column are not essential requirements, but are considered very useful to have.

The selection process will be structured around these areas.

ATTRIBUTES	ESSENTIAL	DESIRABLE
Education	<p>Basic numeracy – able to add and subtract in order to handle fares correctly.</p> <p>Basic literacy – able to read and write to be able to follow timetables, faretables and instructions.</p>	Experienced in cash handling
Driving	<p>For drivers who have held a licence for less than 2 years, we will not accept applicants with any points on the licence.</p> <p>For drivers who have held a licence for over 2 years, we will not accept more than 6 penalty points, including pending points, on licence.</p> <p>No drink driving ban in 10 years.</p> <p>No other type of driving ban within four years.</p>	<p>PCV Licence</p> <p>Clean driving licence</p> <p>Worked as driver</p>
Customer Skills	<p>Able to deal with people in a friendly and helpful manner.</p> <p>Able to deal with difficult situations in a calm, non-confrontational manner.</p>	Customer service experience.
Communication	Demonstrates clear verbal communication – both in speaking to and understanding others.	
Reliability	Able to demonstrate a stable work history with evidence of attending regularly and on time.	
Appearance	Clean, tidy and well-groomed.	
Circumstances	<p>Able to work all relevant shifts.</p> <p>Must live within easily commutable distance from the depot.</p>	<p>Worked shifts previously</p> <p>Own transport to travel to work.</p>
Health	Able to pass PCV medical including drugs and alcohol test. Weight must not exceed 20 stone, (which is the safe weight limit of bus cab seats).	